

## Wood Dale Library

520 North Wood Dale Road  
Wood Dale, Illinois 60191  
Telephone: (630) 766-6762  
Fax: (630) 766-5715  
www.wooddalelibrary.org



### Certification

I, Lynnette Zaremba, Secretary of the Board of Library Trustees, Wood Dale Public Library District, attest that this is a true and correct issue of the Tentative Budget and Appropriation Ordinance, Ordinance #7 2021 adopted August 2, 2021.

A handwritten signature in blue ink that reads "Lynnette Zaremba". The signature is written in a cursive style and is positioned above a horizontal line.

Lynnette Zaremba, Secretary  
Board of Library Trustees  
Wood Dale Public Library District  
DuPage County, Illinois  
(seal)

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## TENTATIVE BUDGET AND APPROPRIATION ORDINANCE ORDINANCE 7 # 2021 WOOD DALE PUBLIC LIBRARY DISTRICT July 1, 2021 - June 30, 2022

Whereas, a Tentative Budget and Appropriation Ordinance has been prepared and submitted to the Trustees for inspection and approval in tentative form,

Now, Therefore, Be It Ordained by the Board of Library Trustees of the Wood Dale Public Library District as follows:

Section 1: That the fiscal year of this Library District be and the same hereby is fixed and declared to be beginning July 1, 2021 and ending June 30, 2022.

Section 2: That the Tentative Budget and Appropriation Ordinance as set out below shall be filed with the Secretary of the Wood Dale Public Library District, and that she shall make available said Tentative Budget for public inspection at the office of the Wood Dale Public Library District, 520 North Wood Dale Road, Wood Dale, Illinois for at least thirty (30) days or more.

### ESTIMATED INCOME AVAILABLE

Balance on Hand, July 1, 2021 <sup>1</sup>	\$2,406,448
Taxes to be received in fiscal year 2021-2022	5,000
from levy of 2020 and prior years	
Corporate & Special Tax levies proposed for 2021-2022	2,725,352
Grants – Federal, State, Per Capita and others <sup>2</sup>	300,000
Personal and Corporate Property Replacement Tax	50,000
Fines and Fees	1,000
Donations	75,000
Interest	3,000
Other Income	25,000
Proceeds from Debt Certificate (Line of Credit) <sup>3</sup>	2,000,000
Sub-total Estimated Income	5,184,352.00
<b>TOTAL ESTIMATED AMOUNT AVAILABLE</b>	<b>7,590,800.00</b>

<sup>1</sup> The Balance on Hand includes funds in the Library District's Special Reserve Fund for capital improvements, including the building renovation and addition project.

<sup>2</sup> The Library may receive additional grants this year.

<sup>3</sup> The Library does not expect to access all proceeds from the Debt Certificate (Line of Credit) this fiscal year.

# ESTIMATED EXPENDITURES – GENERAL FUND

<b>A. Personnel</b>		<b>\$ 1,415,000</b>
Salaries	\$1,200,000	
Insurance & Personnel Plans	110,000	
Professional Fees and Development	25,000	
Illinois Municipal Retirement Fund	10,000	
FICA	10,000	
Contractual Services	60,000	
<b>B. Building Operating Expenses &amp; Service Contracts</b>		<b>\$ 45,000</b>
Utilities	\$ 5,000	
Building Services and Supplies	25,000	
Facilities & Equipment Maintenance	15,000	
<b>C. Professional Services and Programs</b>		<b>\$ 150,000</b>
Legal Services & Publication	\$ 60,000	
Outside Professional Services	65,000	
Additional Insurance	25,000	
<b>D. Information Collections and Support</b>		<b>\$ 321,170</b>
Information Collections and Support	\$ 296,170	
Material Processing and Supplies	25,000	
<b>E. Promotion and Publicity</b>		<b>\$ 70,000</b>
Library Programs	\$ 45,000	
Promotional Materials & Programs	25,000	
<b>F. Library Operation</b>		<b>\$ 106,000</b>
Supplies	\$ 55,000	
Postage	15,000	
Equipment, Maintenance & Fees	21,000	
Telephone	15,000	
<b>G. Automation</b>		<b>\$ 135,000</b>
Automation & Electronic Fees	\$ 85,000	
Automation Equipment & Accessories	50,000	
<b>H. Capital Equipment &amp; Expenditures</b>		<b>\$410,000</b>
Loan (Debt Certificate) Repayment & Fees	\$200,000	
Library Equipment & Furniture	50,000	
Computer Hardware/Software	90,000	
Building Facilities, Sites & Grounds	50,000	
(including bookmobile operation and Maintenance)		
Miscellaneous Expenditures	20,000	

<b>I. Grants</b>	<b>\$ 300,000</b>
<b>J. Staff, Friends, Foundation, Donation &amp; Miscellaneous</b>	<b>\$ 100,000</b>
<b>K. Contingency</b>	<b>\$ 25,000</b>
<b>SUBTOTAL GENERAL FUND EXPENDITURES</b>	<b>3,077,170</b>
<b>SPECIAL TAX FUND EXPENDITURES</b>	
Federal Insurance Contribution Fund	\$ 95,000
Illinois Municipal Retirement Fund	126,000
Liability Insurance Fund	35,000
Annual Audit Fund	13,000
Building and Maintenance Fund	150,000
Workers Compensation Insurance Fund	7,000
Working Cash Fund	97,905
<b>SUBTOTAL SPECIAL FUND EXPENDITURES</b>	<b>\$ 523,905</b>
<b>SPECIAL RESERVE FUND EXPENDITURES</b>	
For Building Renovation/Addition*	\$3,000,000
<b>TOTAL ESTIMATED EXPENDITURES FROM ALL FUNDS</b>	<b>\$ 6,601,075</b>

Section 3: As part of the Annual Budget:

- a) The cash on hand at the beginning of the fiscal year is **\$2,406,448**
- b) The estimated cash expected to be received during the fiscal year from all sources is **\$5,184,352**
- c) The estimated expenditure for the year is **\$ 6,601,075**
- d) The estimated cash expected to be on hand at the end of the fiscal year is **\$989,725.**
- e) The estimated taxes to be received by the Wood Dale Public Library District during the fiscal year is **\$2,730,352.00;**
- f) The estimated amount of income and revenue to be received from sources other than library taxes for the fiscal year is **\$2,454,000**

Section 4: The above sums of money in the total amount of \$6,601,075 or so much thereof as may be authorized by law, be and the same are hereby appropriated for the purposes of the Wood Dale Public Library District, as hereinafter specified for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

Section 5: Transfers from one appropriation of any amount specified for any object and purpose, not affecting the total amount appropriated, may be made at any meeting of the Board by

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\* Cost of the Building Renovation/Addition will be paid from accumulations in the Special Reserve Fund plus funds borrowed from time to time as needed from Itasca Bank pursuant to a line of credit (Debt Certificate).

ordinance enacted by a 2/3 vote of the Trustees. By a like vote, the Board may by ordinance make appropriations in excess of those authorized by the budget in order to meet an unforeseen emergency.

Section 6: All unexpended balances of proceeds received annually from public library taxes not in excess of statutory limits may be transferred to and accumulated in a Special Reserve Fund.

Section 7: This ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

Adopted this 2nd day of August, 2021 pursuant to a roll call vote of

6 AYES and 0 NAYS, to wit:

AYES Dunn, Krebasch, Norris, Sparacio, Szabo, Zaremba

NAYS -0-

ABSENT Matuszewski

ABSTAIN -0-

Approved by me this 2nd day of August, 2021

Lynnette Zaremba  
Lynnette Zaremba, Secretary

Barbara E. Dunn  
Barbara E. Dunn, President

Board of Library Trustees, Wood Dale Public Library District

(Seal)